

COMPANY LETTER HEAD

C.I.S

(Client Information Sheet)

DTC Transaction

Instruction:

This file is subject to the procedure item no. 2. This is a sample of a CIS that we expect to receive from receiver.

RECEIVER COMPANY DETAILS:

1	COMPANY NAME:	
2	COMPANY REG. NO.:	
3	COMPANY REG. ADDRESS:	
4	COMPANY OFFICE ADDRESS:	
5	REPRESENTED BY:	
6	TITLE:	
7	PASSPORT NO.:	
8	PLACE OF ISSUE:	
9	DATE OF ISSUE:	
10	DATE OF EXPIRY:	
11	DATE OF BIRTH:	
12	NATIONALITY:	
13	COMPANAY TEL. NO.:	
14	COMPANY FAX. NO.:	
15	MOBILE NO.:	
16	COMPANY WEBSITE ADDRESS:	
17	COMPANY E-MAIL:	
18	COMPANY OFFICER E-MAIL:	

STAMP - SIGNATURE - FINGERPRINT

Mr./Mrs.

Passport No.:

COMPANY LETTER HEAD

RECEIVER BANK DETAILS:

1	BANK NAME:	
2	BANK ADDRESS:	
3	BANK SWIFT OR BIC CODE:	
4	BANK BRANCH CODE:	
5	ACCOUNT NAME:	
6	ACCOUNT NUMBER:	
7	IBAN NUMBER:	
8	COMMON ACCOUNT NUMBER:	
9	BANK OFFICER NAME:	
10	BANK OFFICER E-MAIL:	
11	BANK OFFICER TEL. NO.:	
12	BANK OFFICER FAX. NO.:	
13	BANK OFFICER MOBILE NO.:	
14	GLOBAL SERVER ID:	
15	GLOBAL SERVER IP:	
16	SERVER ID:	
17	SERVER IP:	
18	RECEIVING SERVER ID:	
19	RECEIVING SERVER IP:	
20	TRANSACTION SERVER ID:	
21	TRANSACTION SERVER IP:	
22	SERVER SERIAL ID:	
23	SERVER TERMINAL ID:	
24	CLEARING HOUSE CODE:	
25	IDENTITY CODE:	
26	UTR (UNIQUE TRANSACTION REFERENCE):	
27	SORT CODE:	
28	WTS SERVER:	
29	IMAD:	
30	ISIN:	
31	USER NAME:	
32	USER ID:	
33	TRANSACTION CODE ID:	
34	LOGON DOMAIN:	
35	LOGON SERVER:	
36	FARM NAME:	
37	CURRENCY:	EURO

COMPANY LETTER HEAD

If you have a NOSTRO account in another bank, the following table should be available in your CIS. Otherwise this table is not needed.

NOSTRO BANK & NOSTRO ACCOUNT DETAILS:

1	BANK NAME:	
2	BANK ADDRESS:	
3	BANK SWIFT OR BIC CODE:	
4	BANK BRANCH CODE:	
5	NOSTRO ACCOUNT NAME:	
6	NOSTRO ACCOUNT NUMBER:	
7	NOSTRO IBAN NUMBER:	
8	NOSTRO COMMON ACCOUNT NUMBER:	
9	BANK OFFICER NAME:	
10	BANK OFFICER E-MAIL:	
11	BANK OFFICER TEL. NO.:	
12	BANK OFFICER FAX. NO.:	
13	BANK OFFICER MOBILE NO.:	
14	GLOBAL SERVER ID:	
15	GLOBAL SERVER IP:	
16	SERVER ID:	
17	SERVER IP:	
18	RECEIVING SERVER ID:	
19	RECEIVING SERVER IP:	
20	TRANSACTION SERVER ID:	
21	TRANSACTION SERVER IP:	
22	SERVER SERIAL ID:	
23	SERVER TERMINAL ID:	
24	CLEARING HOUSE CODE:	
25	IDENTITY CODE:	
26	UTR (UNIQUE TRANSACTION REFERENCE):	
27	SORT CODE:	
28	WTS SERVER:	
29	IMAD:	
30	ISIN:	
31	USER NAME:	
32	USER ID:	
33	TRANSACTION CODE ID:	
34	LOGON DOMAIN:	
35	LOGON SERVER:	
36	FARM NAME:	
37	CURRENCY:	EURO

COMPANY LETTER HEAD

I, Mr./Mrs (COMPANY OWNER SIGNATURE) hereby swear under penalty of perjury, that the information provided herein is accurate and true as of this date:

For and on behalf of (COMPANY NAME).

STAMP - SIGNATURE - FINGERPRINT

Mr./Mrs.

Passport No.:

COMPANY LETTER HEAD

PASSPORT COPY (HD QUALITY):

COMPANY LETTER HEAD

COMPANY INCORPORATION CERTIFICATE COPY (HD QUALITY):

COMPANY LETTER HEAD

OTHER DOCUMENT COPY (HD QUALITY):